

AGRICENTRE SOUTH LTD HEALTH AND SAFETY POLICY 2016

The management of Agricentre South Ltd is committed to a safe and healthy working environment for staff, customers, contractors and visitors to the company.

Management will:

- Meet their obligations under the relevant acts and regulations that apply to the business. These include: Health and Safety at Work Act 2015 and amendments, Accident Compensation Act 2001, Electricity Act 1992.
- Provide education and instruction in the correct use of all equipment and materials being used as part of the business.
- Consult with employees and employee representatives regarding health and safety matters and the make-up of the health and safety committee.
- Establish and review annually health and safety objectives and performance criteria for all managers and work areas.
- Adopt a systematic approach to identifying hazards and ascertaining the appropriate means for eliminating, isolating, or minimising any identified hazards in the workplace.
- Provide on-going training on safe work practises, materials handling and safety equipment.
- Follow established purchasing procedures for new equipment including purchasing to NZ Safety Standards (or recognised Codes of Practice), and regular maintenance of equipment and vehicles to recognised safety standards.
- Encourage the recording, reporting and investigating any occurrence of a workplace injury or incident and adopt a programme of investigation and corrective action should any incident be reported.
- Promote a system of continuous improvement, including annual reviews of policies and procedures.
- Give health and safety considerations relevant status with other business objectives and integrate them into work environment and practices.

Employees are expected to willingly co-operate in making this business a healthy and safe workplace and therefore:

- Are required to observe and practice safe work methods and to decline to participate in any practice or procedure likely to cause harm or be in contravention of any laws or statutory regulations.
- Where safety equipment is provided, to ensure it is used correctly at all times.
- Immediately report any incidents, accidents, injuries and hazards to their manager or appropriate person.
- Participate in health and safety training.
- Participate in any rehabilitation programmes if injured.

The Health and Safety Committee is responsible for the implementation, monitoring and reviewing of health and safety policies in the dealership. The committee includes representations from senior management and staff.

Dealer Principal:



Date: 24/3/16.